WHO WE ARE

DEPARTMENTS

INFORMATION

WELCOME TO KENYATTA UNIVERSITY LIBRARY

WHY WE EXIST?

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To provide information resources in support of teaching, learning and research

LIBRARY SECTIONS

1. INFORMATION SERVICES:

- i. Circulation services
- ii. Reference service
- iii. Special User needs
- iv. Electronic databases
- 2. TECHNICAL SERVICES:
 - 1. Acquisition
 - 2. Cataloguing & Classification
- ICT Manages Library integrated management system (KOHA) and any other ICT related services

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Information resources:

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1. Books

2. Audio visuals

3. Periodicals

4. Special collections

5. Online resources

1. Books

Most familiar categories:

Long loan

Short loan

Reference materials

including Africana

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a. Long loan books

- Found on open shelves in all subject areas
- Loaned for a loan period of time depending on the category of patron i.e. 2 weeks for UG,
- 1 Month for Staff and PGs

b. Short loan

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- Kept on reserve in respective subject libraries due to high demand and the number of copies.
- Loaned out to be used in the library for 3 hours.
- Can be borrowed out for 24 hrs to be returned at 2.00 pm the next day.

c. Reference books

Found in the respective Subject Libraries.

• Include dictionaries, encyclopedias, almanacs,

yearbooks, directories, etc.

.These items cannot be borrowed out of the

Library.

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2. Periodicals

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Include print journals, magazines,
 newspapers, annual reports, magazines,

3. Special collections

govt publications, research reports, theses and dissertations, past examination papers etc.

• Items are for in-house use.

4. E-Resources

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• Includes: E-Journals, e-books, e-past exam papers, e-theses and dissertations, research papers, conference papers etc., and information from the internet.

- Can be accessed from the University
 computer labs, personal laptops or from the library computer labs.
- Assistance in searching is given by the librarians.

5. Audio visual

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- All non-book information resources.
- Includes DVDs, CDs, Videos microfilms, microfiche, films, cassettes slides, photographs etc.
- Resources can be borrowed

How to locate information

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- •Information resources in the library are organized by call numbers.
- •Call nos. which are alphanumeric and are placed on the spine of an item, help to locate them.

Classification numbers

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A – General works

B – Philosophy and Religion

C-F — History

G - Geography

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H – Social Sciences

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K - Law

L - Education

M - Music

N - Fine Arts

P - Languages

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Q - Sciences

R - Medicine

S - Agriculture

T - Technology

U - Military Science

V - Naval Science

Z -Library Science

How to locate information resource

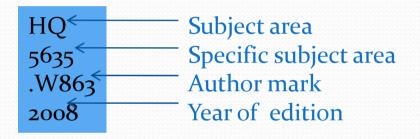
An example of a call number

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The numbers are arranged in ascending order

Locating materials

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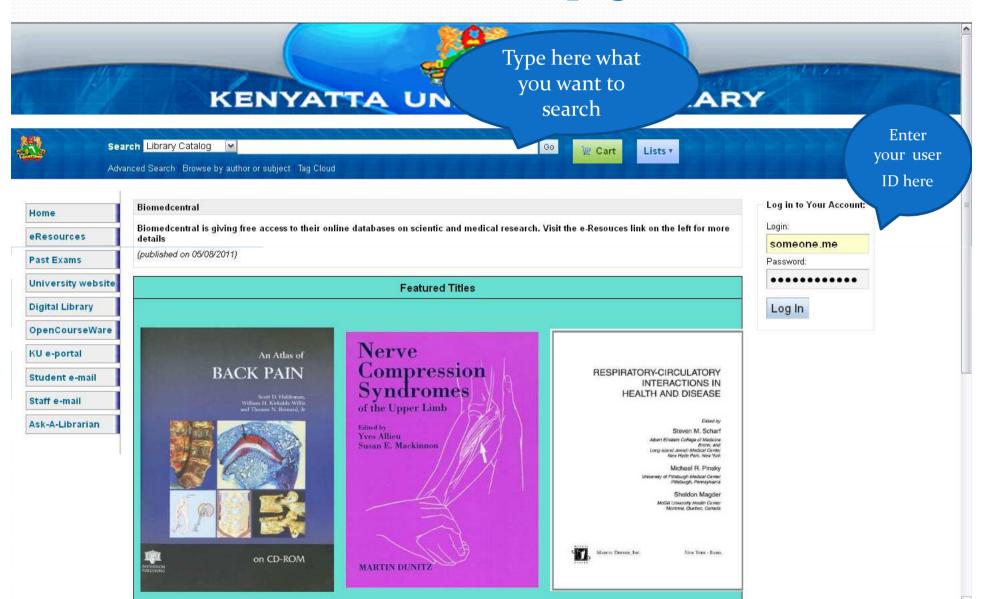
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- Start from the OPAC to know the location of the item.
- OPAC is a tool for information retrieval.
- OPAC machines are located in every floor.
- To access the OPAC, type http://maktaba.ku.ac.ke
- To access the catalogue outside the university type

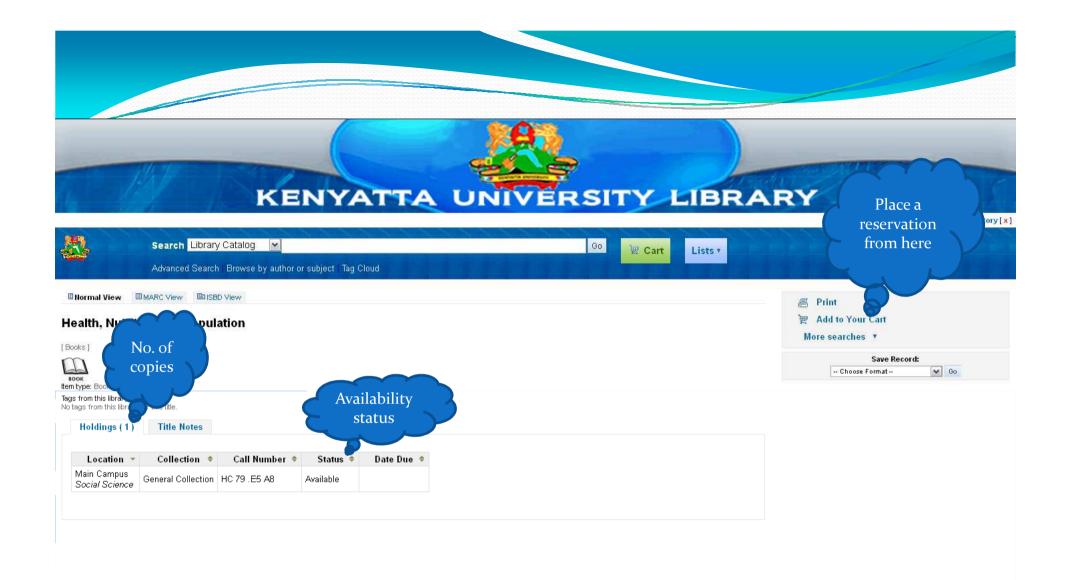
http://www.library.ku.ac.ke

OPAC Homepage



Simple search for "health nutrition"





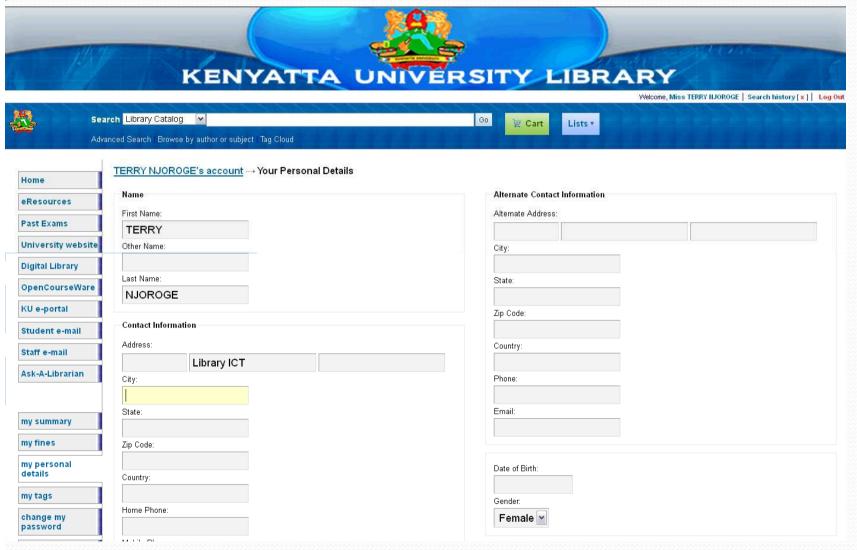
Note the call no. and proceed to the shelves to locate the item

Advanced Search

			A A			
11/1	KENY	ATTA	UNIVERSITY		165	
Ad	Combine search	ıq		Log in to Your Account Lists v	ınt Search history [x	
Search for: Keyword	parameters here					
and Keyword	×	Œ				
Publication Date Range: For example: 1999-2001. You could also use "-1987" for everything published before 1987 or "2008-" for everything published after 2008.						
imit to any of the following:	□ Во	ok on Order	BOOK Books	□ A Braille		
LASERDISK CD		omputer Files	DVD DVD	Indexed Article		
Maps Maps Thesis		nline Resource ideooassettte	PERIODICAL Periodical	Reference		
anguage No Limit	•					

You can limit the searches by item type

Viewing your personal details



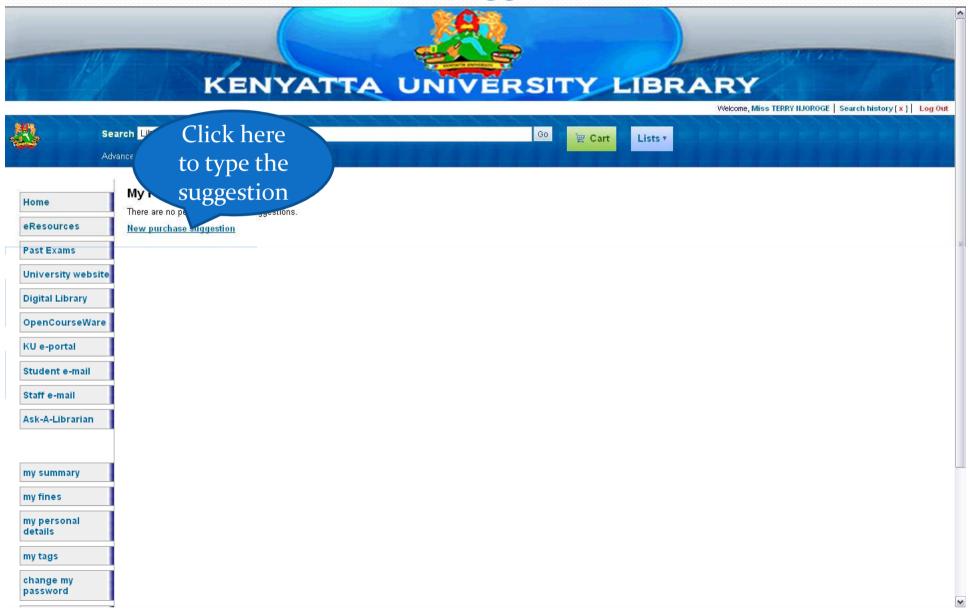
Any changes on personal details can be made and submitted to the librarian for updating

Changing your password

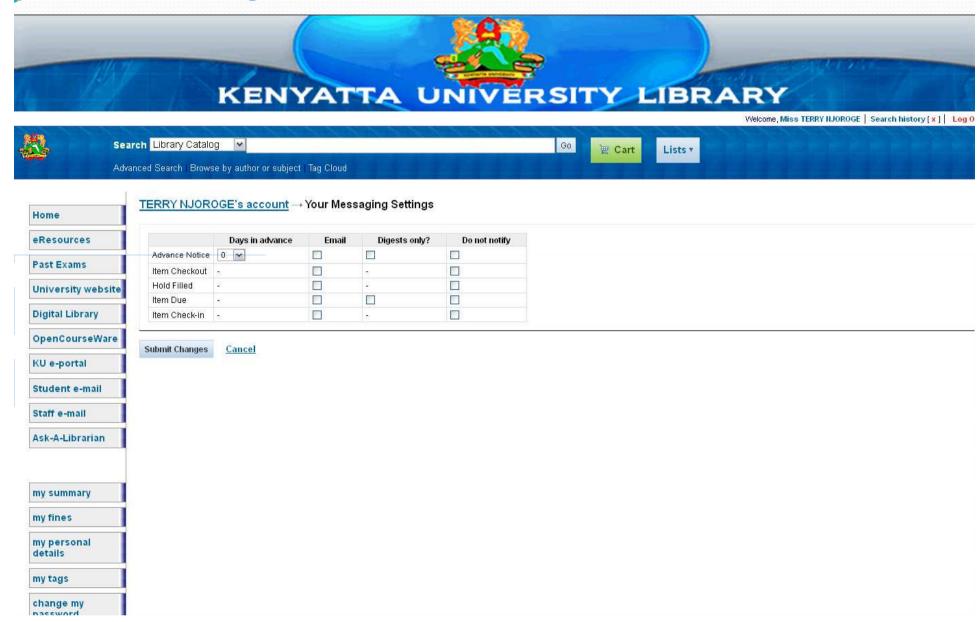


KENYATTA UNIVERSITY LIBRARY Welcome, Miss TERRY HJOROGE | Search history [x] | Log Out Search Library Catalog Go Lists v **世 Cart** Advanced Search Browse by author or subject Tag Cloud TERRY NJOROGE's account → Change your Password Home Your password must be at least 3 characters long, eResources Current Password: Past Exams University website New Password: Digital Library Re-Type New Password: OpenCourseWare KU e-portal Student e-mail Submit Changes Cancel Staff e-mail Ask-A-Librarian my summary my fines my personal details my tags change my password

Make suggestions to the library



Setting for automatic overdue reminders



Create lists for various subjects



Welcome, Miss TERRY HJOROGE | Search history [x] | Log Out Search Library Catalog Go Lists * 更 Cart Advanced Search Browse by author or subject Tag Cloud

■ Edit × Delete

Lists

Your private lists Public lists

■ New List

Health & Nutrition

List Name Contents Туре University website <u>Autism</u> 4 items Private ■ Edit × Delete Digital Library Computer Technology 2 items Private Private

4 items

OpenCourseWare

KU e-portal

Student e-mail

Staff e-mail

Home

eResources

Past Exams

Ask-A-Librarian

my summary

my fines

my personal details

my tags

change my password

KU-Porta

- Kenyatta University digital repository.
- Designed to capture all intellectual outputs from Kenyatta University.
 - Research papers/projects
 - 2. Conference & seminar papers
 - 3. Theses and dissertations
- Also used to manage library collections e.g. Past Exam Papers.

Login

Kenyatta University Electronic Theses and Dissertations



Repository Home - Community List

Theses/Dissertations Repository

This collection contains bibliographic information and abstracts of theses and dissertation held in Kenyatta University Library

KU Collection

Select a community to browse its collections.

- · Doctor of Philosopy Theses and Dissertation
- · Master Theses and Dissertations
- · On Going Research

Search Repository

Enter some text in the box below to search DSpace.

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- Communities & Collections
- By Issue Date
- Authors
- O Titles
- Subjects

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